

Voter Rolls Clean Up Steps

You can help with Colorado voter rolls cleanup!

Colorado voters should follow this process for any mail ballots that arrive for someone who does not reside at a residence where they live, work, or receive mail. This process applies to voters who are:

- Deceased
- Adult children that have moved away
- Previous residents and/or tenants that no longer live at an address
- Former residents that no longer reside at a health facility, group home, rehabilitation center
- Dorm residents or college students no longer living at that location
- Any mail ballot that goes to an address where a voter does not currently reside or receive mail

Follow these steps for mail ballots that arrive at your residence for voters that do not reside there and/or receive mail there.

Step 1: Leave the mail ballot envelope sealed. **DO NOT** open, throw away, tear it up, or try to forward.

Step 2: Write directly on the mail ballot envelope: "Return to Sender – Undeliverable." For voters who have passed away, write: "Return to Sender – Deceased – Undeliverable" DO NOT write over the voter's name, address, or the barcode. DO NOT write on any mail that is sent to addresses other than your own address(es) – very important!

Step 3: Place the ballot envelope in a U.S Postal Service (USPS) mailbox. No postage is needed.

Note: DO NOT place in drop off boxes, but only in a USPS mail box. DO NOT return it to the Clerk & Recorder's office, take it to a polling location, or drop off at ANY other location. It is very important it goes back through USPS and is marked "undeliverable" to trigger the appropriate process.

Optional: Write down the voter's name and/or take a photo of the mail ballot envelope with "undeliverable" on it when you send it back in through USPS.

Optional: Send an email to mailto:chairman@denvergop.org after following these steps. Provide the person's name, address and why it was undeliverable.

Step 4: Check your voter registration at <u>govotecolorado.gov</u> and track your ballot by signing up for BallotTrax at <u>ballottrax.com</u>.